



CONARE
Comitê Nacional para os Refugiados

ASYLUM APPLICATION FORM

Law nº 9474/1997

CONARE Resolution No. 22/2015

Instructions for completing the form

Before completing the form, please read the following instructions.

Every foreigner has the right to apply for asylum in Brazil according to Article 7 of the Law nº 9474/1997.

The foreigner must hand in this ASYLUM APPLICATION FORM, properly completed, in any Unit of the Federal Police.

This Form contains the required questions to compile relevant information to the analysis of your asylum application, such as the circumstances concerning your entry in Brazil and the reasons that made you leave your country of origin or habitual residence.

GENERAL GUIDELINES

The Asylum Application Form is available at: <http://www.justica.gov.br/seus-direitos/estrangeiros/refugio>, the decentralized units of the Federal Police and the premises of the civil society partners of CONARE.

Complete all questions. In cases in which the question does not apply to your situation, write **NOT APPLICABLE**. Do not leave blank spaces.

If you do not understand a question, ask for help before answering. The civil society organizations can assist you in filling out this form. At the end of this form (ANNEX II) you will find all the available addresses.

Fill out the ASYLUM APPLICATION FORM on the computer (when possible) or with legible handwriting. If you need more space, you can use extra sheets and deliver them along with this Form.



IMPORTANT

The information in this document will be used as evidence to base the final decision on your asylum claim. Therefore, it is essential that all information provided is true and as complete as possible.

The proof of the falsity of the documents used for the recognition of the refugee status might entail the non-recognition of your request or the loss of your refugee status, and you will be subject to the compulsory measures established by the Law nº 6.815/1980.

CONFIDENTIALITY

It is important that you know that all information relating to your asylum claim is confidential, in accordance to the provisions of Article 20 of the Law nº 9474/1997.

FAMILY GROUPS

In cases of family groups, each individual over 18 years old must complete a specific form.

DOCUMENTS

Along with this form you must present the original version of your documents from your country of origin or habitual residence (passport, identity, and any other documentation that you own). If you don't have any documentation, you should explain in the appropriate fields of this Form the reasons for not owning it.

You can also attach other documents you believe are relevant to your refugee claim, including proof of membership in political organizations, medical or psychological reports, police report, business registration, newspaper clippings, visas or travel documents (plane ticket).

LANGUAGE AND INTERPRETER

This form is also available in Portuguese, Spanish and French.

If this form was filled out with interpreter assistance, he/she must sign the Interpreter Responsibility Term (DECLARATION C).

COMMUNICATION AND CHANGE OF ADDRESS

All communications about your asylum claim procedure will be done through your personal email, which must be **obligatorily** informed on this form. If you do not have one, ask for help to create one upon request. If it is not possible to indicate an e-mail, justify, in the related field, the reasons and inform other mean of communication to be used by CONARE for official information.



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If there is any change in your e-mail address, it must be informed through this email cadastro.conare@mj.gov.br.

You can have access to all the information regarding your application and you can also follow it until the final decision through a monitoring link that will be sent to your e-mail.

You should always keep your contacts and addresses updated with CONARE and the Federal Police, in order to be properly notified of the eligibility interview and subsequent proceedings, under penalty of filing your claim, according to Article 6 of the Normative Resolution No. 18 of April 30, 2014.

FILING

Will be subject to filing of the claim by CONARE, without merit analysis, the asylum claim of the asylum seeker who:

- I - does not show up for two consecutive times to the eligibility interview for which he was previously notified, within a 30 days interval, unjustified; or
- II – failed to update his address with the Coordination of Refuge Matters (CGARE) within a maximum period of 30 days, from the date of his last notification.

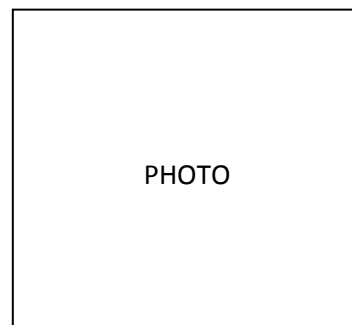
The request to reopen the procedure must be presented in any Unit of the Federal Police or in the CGARE, through which the request will be properly processed.



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1- IDENTIFICATION

Full name: _____

First name / middle name / family name

Gender: Female

Male

Place of birth: _____

Country / State (Province) / City

Date of birth: _____

dd/mm/yyyy

Father's full name: _____

Mother's full name: _____

Native language: _____

Other languages/dialects you speak: _____



Marital status: _____

Religion: _____

Race, ethnic or tribal group: _____

You are a national of any country? From which country(ies)?

If you have more than one nationality, list all.

List all countries where you lived during the past five years

Country	Date of entry in the country (approximate)	Date of departure (approximate)	Immigration status (national; migrant; refugee; irregular)
1.			
2.			
3.			
4.			
5.			



2- CONTACTS

Provide the following information about your contacts in your country of origin

Address: _____

City: _____

State: _____

Telephone: _____

E-mail: _____

Provide the following information about your contacts in Brazil

Address: _____

City: _____

State: _____

Telephone: _____

E-mail: _____

If you can not indicate an e-mail contact, explain the reason.

3- EDUCATION

Level of education:

Elementary
education

Elementary school

High school

College education

Higher education

Provide the following information about your years of education and training courses.



List the educational institutions you attended:

Name of the institution	Country and city where the institution is located	Starting date (approximate)	Ending date (approximate)	Certificate

4- PROFESSIONAL EXPERIENCE

Provide information about the activities you performed before traveling to Brazil.

List the jobs you had in the last five years:

Work you performed	Name of the institution	Country and city where the institution is located	Starting date (approximate)	Ending date (approximate)



5- MILITARY SERVICE

Is Military Service compulsory in your country of origin or habitual residence?

Yes

No

If so, from which age and for how long?

Have you served in the Military?

Yes

No

If so, compulsory or voluntary service?

If you have served in the Military, please provide details about the time you were in the Military, your responsibilities and positions held.

Tell the types of training you had and if you have already participated in combats.



6- CRIMINAL OFFENSES

Have you ever been arrested? Yes

No

If so, explain where, the reasons and for how long you have been arrested.

Have you ever been accused of committing a crime? If so, underwent trial?

Explain the nature of the crime and the sentence applied.

7- TRAVEL

Date of departure of the country of origin or habitual residence: _____

dd/mm/yyyy

City of departure: _____

City / Country

Means of transport: By air
 By sea
 By road



Tell the itinerary from leaving the country of origin or habitual residence to Brazil (including data of the flights, schedules, aircompany and connections).

If you have, attach the plane tickets or other travel voucher.

Did you need a visa or some kind of permission to leave your country of origin or habitual residence?

If so, provide information about the document (copy, number, date of issue, issuing country).

Did you have to apply for a visa to enter Brazil?

If so, tell where the visa was issued and attach a copy.

Date of arrival in Brazil: _____

dd/mm/yyyy

City of arrival: _____

Which document you used to enter Brazil? _____

Do you have any identity document or travel document?

Yes

No

If so, please indicate which document:

National passport

Travel authorization

Identity card

Driver's license

Birth certificate

Other



Please attach copies of the informed documents and provide the following information:

Type of the document	Number	Issued by (Authority and place)	Date of issue	Expiration date

Did you have to use false documents to leave your country and apply for asylum in Brazil?

In accordance with national law, you are not obliged to answer this question. In line with Article 8 of the Law nº 9.474/1997, the irregular entry into the national territory does not constitute an obstacle to apply for refuge in Brazil. However, proof of the falsity of documents used for the recognition of refugee status may give rise to the non-recognition of your asylum claim or the loss of your refugee status.

If, at the time of the application, you do not have any identity document, explain the reason and what has happened to your documents:



8- FAMILY INFORMATION

Family members who remained in the country of origin or another country:

Name of the family members who remained in the country of origin or another country	Date of birth	Parental relationship (son, father, brother, etc).	Nationality
1.			
2.			
3.			
4.			
5.			

Family members accompanying you to Brazil (spouse, children, parents, others):

Name of the family member in Brazil:	Date of birth	Parental relationship (son, father, brother, etc).	Nationality
1.			
2.			
3.			
4.			
5.			
6.			

If you are a woman, are you pregnant?

Yes

If so, how many months? _____

No

Are there any children under 18 years old accompanying you in Brazil?

Yes

No



If so, choose the appropriate option:

- You are the father or the mother of the child.
Indicate the parental relationship: _____
- You are a family member of this child.
Indicate the parental relationship: _____
- You have no parental relationship to this child.

If you are not the father or the mother of the child, do you have all legal documents or written authorization that allow taking care of or traveling with the child?

If so, which documents do you have? If you do not, explain why.

Are you aware of any family member who is an asylum seeker in Brazil?

If so, please write his/her/their full name.

Are you aware of any family member who was recognized as a refugee in Brazil?

If so, please write his/her/their full name.



Are you aware any family member who has been recognized as a refugee in another country?

If so, please write his/her/their full name, your parental relationship and the country of asylum.

Do you know any relative who lives in Brazil under an immigration status other than refugee?

If so, please write his/her/their full name and the immigration status.

Name of the relative living in Brazil	Date of birth (Approximate)	Parental relationship (son, father, brother, etc).	Immigration status
1.			
2.			
3.			
4.			
5.			



9- INTERNATIONAL PROTECTION

Have you ever applied for asylum in Brazil?

Yes If so, when? _____

No

Have you ever asked for asylum in another country?

Yes If so, where? _____

No

Have you been recognized as a refugee before?

Yes

No

If you have already been recognized as a refugee:

Date of recognition: _____

Country (or countries) where you were recognized: _____

Do you have documents that can prove this fact (attach documents)?



10- CIRCUMSTANCES OF THE APPLICATION

Please explain why you decided to leave your country of origin or habitual residence and seek protection as a refugee in Brazil.

Give detailed explanations describing any event, personal experience or measures taken against you or members of your family which have led you to leave your country of origin or habitual residence. If you have evidence of your claims, please attach them. If you need more space, use the back and/or other sheets.



Did you search State protection in your country of origin or habitual residence?

Yes

No

If so, explain what kind of protection you sought and what measures have been taken by your country. If not, explain the reasons for not having sought protection of your country of origin or habitual residence.

Did you move within the territory of your country of origin or habitual residence looking for protection?

Yes

No

If so, explain through which cities you have passed, indicating dates and locations when possible.

What would happen to you if you had to return to your country of origin today?



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Would you fear to suffer any threat to your physical or mental integrity or to your freedom if you returned to your country of origin?

Explain who could threaten you and the reason for threatening your integrity. Indicate dates, names and places, when possible.

You or any member of your family belong or belonged to any political party or group?

Indicate the activities performed.

Have you returned to your country of origin or habitual residence after coming to Brazil?

Yes

No

If so, please describe the circumstances, dates and motivation.



11- DOCUMENTS

List below all the documents of your country of origin and others that you wish to use in order to support your asylum application.

DOCUMENT 1: _____

DOCUMENT 2: _____

DOCUMENT 3: _____

DOCUMENT 4: _____

DOCUMENT 5: _____

If you do not have any document from your country of origin, explain the reasons.



12- REASONS WHY YOU NEED INTERNATIONAL PROTECTION AS A REFUGEE IN BRAZIL

To answer these questions, see Annex I of this Form.

I apply for asylum because I have a well-founded fear of being persecuted for reasons of:

- race
 - religion
 - nationality
 - membership of a particular social group
 - political opinion
 - due to serious and widespread violations of human rights
 - other
Explain:
-

I apply for asylum because I fear I can be victim of torture or cruel, inhuman or degrading treatment if I return to my country of origin or habitual residence.

- Yes
- No



13- ADDITIONAL INFORMATION

In Brazil, you will have access to health services in accordance with national legislation, and your health condition will not cause rejection or filing of your case.

Do you have any illness?

Yes If so, explain: _____

No

Are you under medical or psychological treatment in Brazil?

Yes If so, explain: _____

No

Do you have any physical, hearing or visual disabilities?

Yes If so, explain: _____

No



14-DECLARATIONS

Declaration A

Complete only if the applicant has NOT had the help of an interpreter

I formally declare that the information provided by me is true. I declare that I am able to read and write in English and I understand the whole ASYLUM APPLICATION FORM content.

Applicant's signature: : _____

Place: _____

Date: _____

Declaration B

Complete only if there has been the participation of an interpreter.

I received assistance of an interpreter to read and fill out this form and the information issued by me is true.

Applicant's signature: : _____

Interpreter's signature: _____

Place: _____

Date: _____



Declaration C
Interpreter Responsibility Term

I, _____,
holder of identity document _____, declare that, with respect to my
work as an interpreter, I have the responsibility to:

- a) keep confidential any unpublished information I become aware due to the performance of my work and not to publish any report or document based on information obtained during the form filling;
- b) be impartial in the exercise of my function;
- c) properly translate what is being said;
- d) confirm the information declared by the applicant to ensure they are duly translated;
- e) carry out my activities in a manner consistent with CONARE's standards regarding cultural, gender and age issues.
- f) report any adverse event that might affect my competence in carrying out my impartial work as an interpreter.

I understand that if any of the above is not respected, CONARE can refuse to accept my work as an interpreter regarding the asylum application procedure.

Phone: _____

Address: _____

E-mail: _____

Date: _____

The interpreter's signature



ANNEX I DEFINITIONS

Definition of refugee:

- The 1951 Refugee Convention relating to the status of refugees, Article 1 (Classic definition): “any person who owing to well-founded fear of being persecuted for reasons of race, religion, nationality, membership of a particular social group or political opinion, is outside the country of his nationality and is unable or, owing to such fear, is unwilling to avail himself of the protection of that country; or who, not having a nationality and being outside the country of his former habitual residence as a result of such events, is unable or, owing to such fear, is unwilling to return to it.”

- Law nº 9.474/1997, Art. 1º (National law): will be recognized as a refugee every individual who:
 - I. due to well-founded fear of being persecuted for reasons of race, religion, nationality, social group or political opinion, is outside his country of nationality and cannot or will not be protected by that country;
 - II. not having a nationality and being outside the country where once had his habitual residence, could not or is unwilling to return to it, under the circumstances described in the previous item;
 - III. due to serious and widespread violations of human rights, is obliged to leave his country of nationality to seek asylum in another country.

- Cartagena Declaration of 1984 (expanded definition): also considers as refugees people who have fled their countries because their lives, safety or freedom have been threatened:
 - I. by generalized violence;
 - II. by foreign aggression;
 - III. by internal conflicts;
 - IV. by the massive violation of Human Rights;
 - V. other circumstances which have seriously disturbed public order.



- Brazil Declaration of 2014: incorporates the Declaration of Cartagena and also considers as refugees people who have fled their countries, among other factors, due to the action of transnational organized crime.
- Convention against Torture and other Punishments or Cruel, Inhuman or Degrading Treatments of 1984. Art. 1.: “1. For purposes of this Convention, the term "torture" means any act by which severe pain or suffering, physical or mental, is intentionally inflicted on a person in order to obtain from him or a third person information or confession; of punishing him for an act he or a third person has committed or is suspected of having committed; to intimidate and coerce him or a third person; or for any reason based on discrimination of any kind, when such pain or suffering is imposed by a government employee or other person acting in the exercise of public functions, or by instigation or with his consent or acquiescence. Shall not be considered torture any kind of pain or suffering that are inherent in or arising consequences from legitimate sanctions.”



ANEXO II

USEFUL CONTACTS

(Available at: www.justica.gov.br)

DEPARTAMENT OF THE FEDERAL POLICE (DPF)	FEDERAL PUBLIC DEFENDER'S OFFICE (DPU)	CIVIL SOCIETY
www.dpf.gov.br	www.dpu.gov.br	
Boa Vista (95) 3621-1515 Brasília (61) 2024-8450 Caxias do Sul (54) 3213-9000 Corumbá (67) 3234-7800 Cuiabá (65) 3614-5600 Curitiba (41) 3251-7500 Epitaciolândia (68) 3546-5131 Fortaleza (85) 3392-4900 Guarulhos (11) 2445-2212 Manaus (92) 3655-1515 Paranaguá (41) 3422-2033 Pacaraima (95) 3592-1163 Porto Alegre (51) 3235-9000 Rio de Janeiro (21) 2203-4000 Santos (13) 3213-1800 São Paulo (11) 3538-5000 Tabatinga (97) 3412-2180	Boa Vista (95) 3212-3000 Brasília (62) 3214-1499 Campo Grande (67) 3324-1305 Cuiabá (65) 3611-7400 Curitiba (41) 3320-6400 Fortaleza (85) 3474-8750 Guarulhos (11) 2928-7800 Manaus (92) 3133-1600 Porto Alegre (51) 3216-6946 Rio Branco (68) 2106-7800 Rio de Janeiro (21) 2460-5000 Santos (13) 3325-4900 São Paulo (11) 3627-3400	<u>Instituto Migrações e Direitos Humanos</u> Tel: (61) 3340-2689 Quadra 07, Conjunto C, Lote 01 Vila Varjão/Lago Norte, Brasília, DF (Cep: 71540-400) Email: imdh@migrante.org.br website: www.migrante.org.br <u>Cáritas Arquidiocesana do Rio De Janeiro</u> Tel: (21) 2567-4177 / 2567-4105 Rua São Francisco Xavier, n.º 483 Bairro Maracanã. Rio de Janeiro, RJ (Cep: 20550-011) Email: carj.refugiados@caritas-rj.org.br <u>Cáritas Arquidiocesana de São Paulo</u> Tel. (11) 3241-3239 Rua Major Diogo, nº 834 – Bela Vista São Paulo, SP (Cep: 01324-000) Email: casp.refugiados@uol.com.br